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1. Call to Order

2. Roll Call

3. Approval of Meeting Agenda

4. Approval of Meeting Minutes

4.1. Minutes: Parks & Recreation Commission May 12, 2026

5. Special Recognitions and Presentations

5.1. Introduction of Parks & Recreation Summer Intern

6. Community Comment

During "Community Comment," the Board/Commission will invite residents to share issues or concerns that are not scheduled for a future public hearing. Items that are on tonight's agenda may not be addressed during Community Comment. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

7. Reports/Recommendations

7.1. Arts Programming Update

7.2. 2026 Park & Recreation Commission Work Plan

7.3. Discussion on 2027/2028 Parks & Recreation Commission Work Plan

8. Chair and Member Comments

9. Staff Comments

9.1. Upcoming Meetings & Events

10. Adjournment



Item Number: 4.1

Department: Parks & Recreation

Item Activity: Action

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Minutes: Parks & Recreation Commission May 12, 2026

Action Requested:

Approve minutes from the May 12, 2026 Parks & Recreation Commission meeting.

Information/Background:

See attached minutes.

Supporting Documentation:

1. Parks & Recreation Commission Minutes May 12, 2026



Parks & Recreation Commission Meeting Agenda

May 12, 2026, 7:00 PM

Braemar Golf Course, 6364 John Harris Dr.

1. Call to Order

Chair Pfuhl called the meeting to order at 7:02 p.m.

2. Roll Call

Answering roll call were Commissioners Bye, Conzemius, Garazatua, Hulbert, Rezac, Kane, Pfuhl and Student Commissioner Harrington.

Commissioner Welsh arrived at 7:10 p.m.

Absent: Commissioner Wick and Student Commissioner Syed

Staff Present: Staff Liaison Perry Vetter, Assistant Director Recreation & Facilities Tracy Petersen, Recreation Supervisor Nicole Gorman, General Manager Braemar Arena and Field Facility Jesse Buchholz and Administrative Coordinator Janet Canton

3. Approval of Meeting Agenda

Motion made by Hulbert to approve the meeting agenda. Motion seconded by Garazatua.

Motion carried.

4. Approval of Meeting Minutes

4.1. Minutes: Parks & Recreation Commission April 14, 2026

Motion made by Bye to approve April 14, 2026, minutes. Motion seconded by Garazatua.

Motion carried.

5. Special Recognitions and Presentations

5.1. Welcome Commissioner Justin Rezac to the Parks & Recreation Commission

Chair Pfuhl introduced the new Commissioner, Justin Rezac, and each Commissioner and staff introduced themselves.

6. Community Comment

None.

7. Reports/Recommendations

7.1. Senior Center Update

Nicole Gorman, Recreation Supervisor, gave an update on the senior center programs and services. Commissioners asked questions.

7.2. Braemar Ice Arena & Field Facility Update

Jesse Buchholz, General Manager of Braemar Ice Arena and Field Facility, gave an update on Braemar Arena and Field operations and projects. Commissioners asked questions.

7.3. Initiative 1.5.4: Research and if feasible, develop action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

Chair Pfuhl informed the commission that after the discussion at last month's meeting on this initiative, staff were asked to contact the City Attorney to look into some legal options. Staff Liaison Vetter noted he has also reached out to two members of the existing Edina Crime Prevention Fund to see if they would be interested in talking to the commission and giving their experience about what it's like to be in a non-profit that's Edina focused for a specific reason. The group would like to try and get the legal and technical aspects of it as well as a connection to that experience in the community.

7.4. 2026 Park & Recreation Commission Work Plan

Staff Liaison Vetter informed the commission that they have two new commissioners that can be added to work plan initiatives. He went over the three initiatives that had openings:

Initiative 1.5.1 – Review and Comment on Braemar Arena Implementation.

Initiative 1.5.2 – Review and compare park shelter building amenities and function.

Initiative 1.5.4 – Research and if feasible, develop an action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

After some discussion, Commissioner Conzemius will be added to Initiative 1.5.4 and Commissioner Rezac will be added to Initiatives 1.5.1 and 1.5.2.

8. Chair and Member Comments

None.

9. Staff Comments

9.1. Upcoming Meetings & Events

Staff Liaison Vetter gave the following updates:

- The Parks & Recreation Commission meeting in June will be held on Tuesday, June 9, there is **no meeting in July**, the August meeting will be held on **Monday**, Aug. 10, the September meeting will be held on Tuesday, Sept. 8 and the October meeting will be held on Tuesday, Oct. 13 and the November meeting will be held on **Monday**, Nov. 9.
- The Edina Aquatic Center opens Thursday, June 4.
- The Fourth of July parade will be held on July 4 at 10 a.m. and the music and fireworks will be held that evening at Rosland Park.
- The Fall into the Arts Festival will be held Sept. 12–13.
- Braemar Golf Course will again be hosting the Minnesota Golf Association Adaptive Open, which will be held Sept. 25–27.
- The City Council authorized their guaranteed maximum price with H+U Construction for the Fred Richards project, so they will be beginning that work soon.
- A second lift of asphalt has recently been put down on the Mooty Pickleball courts expansion. There is a 30-day cure before they can color-code it.
- Centennial Lakes Park has two new boats; one is a swan and the other is a duck.
- The Edina Aquatic Center is starting to water test. This has been a massive project for staff with an extremely tight timeframe.

10. Adjournment

Motion made by Hulbert to adjourn the May 12, 2026, meeting at 8 p.m. Motion seconded by Garazatua. Motion carried, meeting adjourned.



Item Number: 5.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Tracy Petersen, Assistant Director Parks & Recreation

Item Title: Introduction of Parks & Recreation Summer Intern

Action Requested:

None, informational only.

Information/Background:

Carter Dunn will be present to introduce himself as the Parks & Recreation Summer Intern.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

None



Item Number: 7.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Tracy Petersen, Assistant Director Parks & Recreation

Item Title: Arts Programming Update

Action Requested:

None, informational only.

Information/Background:

Laura Fulton, Recreation Supervisor, will provide an update on arts programming.

Supporting Documentation:

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None



Item Number: 7.2

Department: Parks & Recreation

Item Activity: Information

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: 2026 Park & Recreation Commission Work Plan

Action Requested:

Commissioner assignments have been updated to reflect the addition of Commissioner Conzemius and Rezac.

Information/Background:

Work plan assignments have been updated.

Initiative 1.5.5 Review Climate Action Plan priorities is tentatively scheduled for discussion at the August meeting.

Supporting Documentation:

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1. Park and Recreation Commission Work Plan June 2026



Parks and Recreation Commission

2026 Advisory Commission Work Plans

Reporting dates not set

Report Created On: Jun 04, 2026

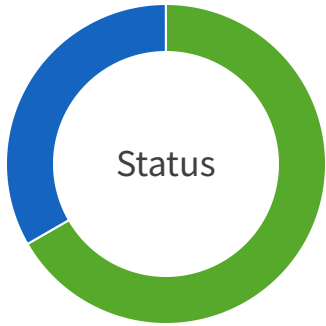
1

Commission Name

6

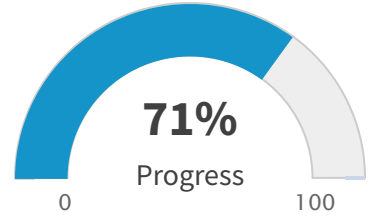
Initiative

Overall Summary



- On Track
- Completed

%
67
33



Report Legend



Council Charge



No Update



Overdue

Commission Name 1.5

Progress 71%



Parks & Recreation Commission

2025-2026 Work Plan

The Commission participates in park planning, reviews operations of parks and facilities and advises the City Council on policies, parks, programs and facilities.

Owner: Perry Vetter

Initiative: 6

Initiative 1.5.1

Jan 01, 2025 - Dec 31, 2026 On Track Progress 75%

Review and Comment on Braemar Arena Implementation

In support of the Braemar Park master plan implementation efforts for Braemar Arena assign members to the various stakeholder/focus group input opportunities as needs are identified to bring the community perspective to the process. Potential Areas:

- Infrastructure replacement
- Arena expansion

Owner: Perry Vetter

Council Charge 2: Review & Comment

Initiative Type

Project

Target Completion Date

Q4 - 2026

Leads

Kane (L), Wick, Hulbert, Rezac, Syed (s)

Update provided by Perry Vetter on Mar 20, 2026 20:25:23

Initiative members and the entire commission reviewed and provided a recommendation on the Arena concept for renovation and expansion to the City Council. The City Council reviewed that plan and the recommendation in January 2026. As additional input opportunities arise staff will bring those items to the initiative group first and then the full commission.

Update provided by Perry Vetter on Mar 20, 2026 19:19:14

Update here.

Update provided by Perry Vetter on Nov 05, 2025 19:10:59

The initiative group received an update on the schematic design findings and presentation. Next steps are stakeholder engagement and design finalization.

Initiative 1.5.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 75%

Review and compare park shelter building amenities and function

The upcoming capital improvement program identifies several park shelter building replacements. Part 1: The commission will study and report on user experience enhancements, amenities and style of facility approaches that are successful in current Edina parks and surrounding communities to help guide future replacement projects. Part 2: The commission will evaluate Edina Parks that have and those that do not have park buildings and propose criteria for constructing or decommissioning at each site.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

Project

Target Completion Date

Q4 - 2026

Leads

Welsh (L), Wick, Garazatua, Rezac, Syed (S)

Update provided by Perry Vetter on Jun 04, 2026 15:13:49

Update here.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative commissioners and full commission have reviewed all baseline work for this initiative.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

Staff has presented the information to the commission and will review at the August meeting to accept the documents for future planning efforts.

Initiative 1.5.3

Jan 01, 2025 - Dec 31, 2026

Completed

Progress 100%

Review 2016 Parks & Recreation Strategic Plan content, identify key study areas to include in upcoming 2026 update for topics, research and potential data collection.

The Parks and Recreation Department completes a strategic plan every 10 years prior to the development of the Comprehensive Guide Plan. The strategic plan informs the parks chapter of the comprehensive guide plan and is used as a pathway to prioritize and further develop the park system. This initiative will review the content of the 2016 plan, identify areas to add or modify for the upcoming work.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

Kane (L), Pfuhl, Welsh

Update provided by Perry Vetter on Mar 20, 2026 20:26:34

Initiative members presented to the Commission content identification for consideration. Staff will review that input and recommended areas at a future meeting.

Update provided by Perry Vetter on Mar 20, 2026 19:19:21

Update here.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative members and full commission have developed detailed framework for report.

Initiative 1.5.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 25%

Research and if feasible, develop action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

The commission delivered a report on alternative funding methods that could be considered to supplement financial contributions to the park system. This initiative will revisit that report and do an in-depth analysis on no more than two methods to provide greater analysis for consideration by the City Council.

Owner: Perry Vetter

Council Charge 3: Review & Recommend

Initiative Type

Project

Target Completion Date

Q4 - 2026

Leads

Pfuhl (L), Welsh, Hulbert, Conzemius

Update provided by Perry Vetter on Mar 20, 2026 20:27:07

Initiative members will present to the commission at the April 2026 meeting.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative group to discuss at November meeting.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

Initiative members have finalized assignments for this topic to work further on the research.

Initiative 1.5.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 50%

Review Climate Action Plan priorities and conduct research on external park agencies that are implementing projects that would be beneficial to the Edina Park system.

The commission will review the Climate Action Plan with the City's Sustainability Manager for actions related to the Park System. Commissioners will then research external park agencies that are implementing projects successfully to address items in the plan that are relevant for consideration and planning in Edina.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

On-going / Annual

Target Completion Date

Q4 - 2026

Leads

Wick (L), Welsh, Pfuhl, Bye, Eilertson (S)

Update provided by Perry Vetter on Mar 20, 2026 20:27:23

Initiative members will present to the commission at the June 2026 meeting.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative group and full commission have discussed detailed analysis that will frame report.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

The City's Sustainability Manager has presented a background to the initiative work group and the commission is scheduled to discuss in August.

Initiative 1.5.6

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

City Code Update—Article III. Boards, Committees and Commissions, Division 7. Parks and Recreation Commission

In preparation for the comprehensive plan update, Administration will propose updates to city code.

Owner: Perry Vetter

Council Charge 2: Review & Comment

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

All

Update provided by Perry Vetter on Nov 05, 2025 19:12:08

The commission reviewed and commented at the October meeting. Feedback was provided and incorporated into edits the Engagement Manager will provide to the City Council.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Full commission review scheduled for October 14 regular meeting.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

No updates at this time.



Item Number: 7.3

Department: Parks & Recreation

Item Activity: Discussion

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Discussion on 2027/2028 Parks & Recreation Commission Work Plan

Action Requested:

The commission has been requested to begin discussions on the 2027/2028 work plan and finalize by the Sept. 8 meeting. Chair Pfuhl will present the plan to the City Council in October.

Information/Background:

Questions Commissioners should consider for the June 9 meeting

Please review the background information prior to the discussion scheduled for the June 9 meeting. This information will be included in the meeting packet for that evening.

1. What emerging issues or opportunities do you believe the Commission should focus on next year?
2. What community topics, concerns, or gaps have you observed that warrant a Commission initiative?
3. What questions or considerations should guide a deeper analysis of these strategies?
4. Which current initiatives should continue into next year, and which should sunset or shift in scope?

Information / Background

The attached information is provided for the Parks & Recreation Commission Members to discuss the development of the 2027/2028 Work Plan. The following information is attached:

- Council Charge / Level of Impact: This document is a short description of the levels and roles of the various council charges that each work plan would be defined as.
- Prior Year Work Plans: Included are the 2021 – 2026 commission work plan initiatives
- Comprehensive Guild Plan Chapter 6: This is the Parks, Open Space, and Natural Resources chapter of the comprehensive guide plan.
- Park System Strategic Plan: This is linked document due to size <https://www.edinamn.gov/1808/Park-System-Strategic-Plan>
- Park System Strategic Plan Appendix A – Implementation Framework: this includes updated progress on the plan's implementation.

Process to Set 2027/2028 Work Plan

- The work plan initiatives are determined and worked on by the commission themselves.
- Each initiative is limited to no more than 4 regular members and up to two student members.
- Each initiative should have a designated lead. The lead's responsibility is to organize the work plan members on the deliverable and communicate with the Chair on when the item is ready for discussion by the full commission for the agenda. Initiative leads do work with staff on guidance and clarity.
- The initiatives must fall into one of five City Council Charges of 1. Study & Report, 2. Review & Comment, 3. Review & Recommend, 4. Review & Decide, or 5. Event.
- Typically the June and August meetings the commission will discuss ideas and focus areas for the work plan. The September meeting is used for finalizing the initiatives and recommending them by motion for City Council consideration.

Past Initiative Overarching Themes

The work plan initiatives from the 2021 to 2026 work plans are listed for review. Of those initiatives, they fell into the following overarching categories.

1. Master Plan implementation review
2. Alternative Funding Strategies
3. Community Engagement and Education
4. Research, Benchmarking and Comparative Analysis
5. Review of Ordinances and Policies
6. Alignment with the Climate Action Plan and Sustainability

Supporting Documentation:

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1. Staff Report 2027/2028 Work Plan Development (Board Portal)



Item Number: 9.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Upcoming Meetings & Events

Action Requested:

None, informational only.

Information/Background:

Upcoming Meeting Dates

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, July 14	NO MEETING	NO MEETING
MONDAY, August 10*	7:00 p.m.	Braemar Golf Course
Tuesday, September 8	7:00 p.m.	Braemar Golf Course
Tuesday, October 13	7:00 p.m.	Braemar Golf Course
MONDAY, November 9*	7:00 p.m.	Braemar Golf Course
Tuesday, December 8	7:00 p.m.	Braemar Golf Course

*Date adjustments

Upcoming Events

Date / Time	Location
Fourth of July Parade Sat. July 4 at 10:00 a.m.	50th Street route
Fourth of July Music and Fireworks Sat. July 4 - Evening	Rosland Park
Fall Into the Arts Festival Sat. Sept. 12 and Sun. Sept. 13	Centennial Lakes Park
2026 MGA Adaptive Open Fri. Sept. 25 - Sun. Sept. 27	Braemar Golf Course

Supporting Documentation:

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None