



Accessibility Support:

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 at least 72 hours in advance of the meeting.

1. Call to Order

2. Roll Call

3. Approval of Meeting Agenda

4. Approval of Meeting Minutes

4.1. Minutes: Parks & Recreation Commission Feb. 10, 2026

5. Special Recognitions and Presentations

5.1. Welcome Commissioner Alex Conzemius to the Parks & Recreation Commission

6. Community Comment

During "Community Comment," the Board/Commission will invite residents to share issues or concerns that are not scheduled for a future public hearing. Items that are on tonight's agenda may not be addressed during Community Comment. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

7. Reports/Recommendations

7.1. Outdoor Ice Rink Season Recap & Preview of Summer Sports Programs

7.2. Braemar Ice Arena & Field Facility Update

7.3. Initiative I.5.2: Review and compare park shelter building amenities and function

7.4. Initiative 1.5.4: Research and if feasible, develop action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

7.5. 2026 Park & Recreation Commission Work Plan

8. Chair and Member Comments

9. Staff Comments

9.1. Upcoming Meetings & Events

10. Adjournment



Item Number: 4.1

Department: Parks & Recreation

Item Activity: Action

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Minutes: Parks & Recreation Commission Feb. 10, 2026

Action Requested:

Approve minutes from the Feb. 10, 2026 Parks & Recreation Commission Meeting

Information/Background:

See attached minutes.

Supporting Documentation:

1. Parks & Recreation Commission Minutes 2-10-2026



Parks & Recreation Commission Meeting Agenda

February 10, 2026, 7:00 PM

Braemar Golf Course, 6364 John Harris Dr.

1. Call to Order

Chair Pfuhl called the meeting to order at 7:01 p.m.

2. Roll Call

Answering roll call were Commissioners Bye, Welsh, Wick, Kane, Pfuhl, and Student Commissioner Harrington

Absent: Commissioners Hulbert, Spaulding and Student Commissioner Syed

Commissioner Garazatua arrived at 7:06 p.m.

Staff Present: Staff Liaison Perry Vetter, Assistant Director Recreation and Facilities Tracy Petersen, Braemar Golf Course General Manager Joe Abood and Administrative Coordinator Janet Canton

Staff Liaison Vetter noted that Commissioner Garazatua is attending the meeting virtually in accordance with City Council's policy.

3. Approval of Meeting Agenda

Motion by Kane to approve the meeting agenda. Motion seconded by Wick.

Roll Call vote. Motion carried.

4. Approval of Meeting Minutes

4.1. Minutes: Parks & Recreation Commission Jan. 13, 2026

Motion made by Bye to approve Jan. 13, 2026 minutes. Motion seconded by Kane.

Roll call vote. Motion carried.

5. Special Recognitions and Presentations

None

6. Community Comment

None

7. Reports/Recommendations

7.1. Braemar Golf Operations Update

Braemar Golf Course General Manager, Joe Abood, gave an update and presentation on Braemar Golf. Commissioners asked questions and provided feedback.

7.2. Initiative 1.5.5 – Review Climate Action Plan Priorities

Commissioner Wick gave an overview and draft presentation on the current status of this initiative and initial research. Commissioners asked questions and made comments. Initiative members will meet and report back to the full commission.

7.3. Annual Election of Officers

Staff Liaison Vetter explained to the Commissioners how the election would proceed.

Chair Pfuhl opened the floor for nominations for Chair of the Parks & Recreation Commission.

Welsh moved to nominate Commissioner Pfuhl as Chair of the Parks & Recreation Commission. Motion seconded by Bye.

Roll call vote. Motion carried.

Chair Pfuhl opened the floor for nomination for Vice-Chair of the Parks & Recreation Commission.

Welsh moved to nominate Commissioner Kane as Vice-Chair of the Parks & Recreation Commission.

Motion seconded by Wick.
Roll call vote. Motion carried.

8. Chair and Member Comments

Commissioners asked for clarification on when the next initiatives will be presented. After much discussion, the following was decided:

April Meeting

Initiative 1.5.2 – Review and compare park shelter building amenities and function.

Initiative 1.5.4 – Research and, if feasible, develop an action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

May Meeting

Initiative 1.5.4 – Research and, if feasible, develop an action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative. (PART 2)

Strategic Plan Content – Staff recommendation of 1.5.3

June Meeting

Initiative 1.5.5 – Review Climate Action Plan priorities and conduct research on external park agencies that are implementing projects that would be beneficial to the Edina Park system.

2027/2028 Work Plan preparation

Staff Liaison Vetter will send out prior year work plan initiative ideas prior to the June meeting. The commission will discuss it again in August and try to finalize it in September. He noted that at a date in October, Chair Pfuhl will present it to the City Council and on Jan. 1, 2027, the Work Plan will take effect, and the commission will start implementation. Chair Pfuhl encouraged the commissioners to start thinking about things that may be of value and noted this is a great opportunity for us to make an impact.

It was decided there would not be a Parks & Recreation Commission meeting in March and that it would be a good opportunity for Commissioners to meet in their small initiative groups.

9. Staff Comments

9.1. Upcoming Meetings & Events

Staff Liaison Vetter gave the following updates:

- Reiterated that there will not be a March 10, 2026, Parks & Recreation Commission meeting.
- Summer registration for Edina residents starts at noon tomorrow, Feb. 11 and for non-residents at noon starting on Wednesday, Feb. 18.
- The city has been receiving a lot of inquiries regarding federal agents with immigration enforcement using parks & facilities. He explained they did receive direction from the City Council to install signs that will state Edina parks are welcoming and if there is any activity that is not welcoming or seems illegal or dangerous, to call 911. He explained that their greatest concern is setting up false expectations or an expectation that cannot be enforced. He noted they cannot ban federal enforcement in their parks or public buildings.

10. Adjournment

Motion made by Kane to adjourn the Feb. 10, 2026, meeting at 8:24 p.m. Motion seconded by Wick.
Roll call vote. Motion carried.



Item Number: 5.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Welcome Commissioner Alex Conzemius to the Parks & Recreation Commission

Action Requested:

None, informational discussion only.

Information/Background:

Commissioner Alex Conzemius has been appointed to the Parks & Recreation Commission. This agenda item will allow Alex to be introduced to the commission and commissioners able to introduce themselves. Welcome Commissioner Conzemius.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

None



Item Number: 7.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Tracy Petersen, Assistant Director Parks & Recreation

Item Title: Outdoor Ice Rink Season Recap & Preview of Summer Sports Programs

Action Requested:

None, Informational only.

Information/Background:

Maddy Champa, Recreation Supervisor, will provide a recap of the 2025/2026 winter outdoor rink/warming house season and also provide a preview of summer sports programs.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

None



Item Number: 7.2

Department: Parks & Recreation

Item Activity: Information

Prepared By: Tracy Petersen, Assistant Director Parks & Recreation

Item Title: Braemar Ice Arena & Field Facility Update

Action Requested:

None, informational only.

Information/Background:

Jesse Buchholz, Braemar Arena & Field General Manager, will provide an update on Braemar Arena & Field operations and projects.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

None



Item Number: 7.3

Department: Parks & Recreation

Item Activity: Discussion

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Initiative 1.5.2: Review and compare park shelter building amenities and function

Action Requested:

Commission discussion related to annual work plan.

Information/Background:

Initiative 1.5.2 – The upcoming capital improvement program identifies several park shelter building replacements.

Part 1: The commission will study and report on user experience enhancements, amenities and style of facility approaches that are successful in current Edina parks and surrounding communities to help guide future replacement projects.

Part 2: The commission will evaluate Edina Parks that have and those that do not have park buildings and propose criteria for constructing or decommissioning at each site.

At the May 13 and August 12, 2025 regular meetings city staff and consultant team presented a prototype document for consideration planning to assist with the guiding of future park and recreation facility planning. The attached document had been updated with commission feedback from that meeting and the commission to accepted the document for use with their planning and work on this work plan initiative. It is to be used a fundamental and foundation planning document.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

1. Edina Parks Shelter Prototypes – Phase 1 Summary (Board Portal)



Item Number: 7.4

Department: Parks & Recreation

Item Activity: Discussion

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Initiative 1.5.4: Research and if feasible, develop action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

Action Requested:

Discussion on Commission Work Plan item 1.5.4.

Information/Background:

The commission delivered a report on alternative funding methods that could be considered to supplement financial contributions to the park system. This initiative will revisit that report and do an in-depth analysis on no more than two methods to provide greater analysis for consideration by the City Council.

Initiative Work Group: Pfuhl (L), Welsh, Hubert

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

1. Narrative of Alternate Funding Strategies_PARC Copy_12.12.2023 (Board Portal)



Item Number: 7.5

Department: Parks & Recreation

Item Activity: Action
Discussion

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: 2026 Park & Recreation Commission Work Plan

Action Requested:

Review the 2026 Commission Work Plan and incorporate Commissioner Conzemius to initiatives.

Information/Background:

Review the 2026 Commission Work Plan and incorporate Commissioner Conzemius to initiatives.

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

1. PARC Commission Work Plan Report April 2026

Parks & Recreation Commission

	%	#
On Track	67	4
Completed	33	2

2025-2026 Work Plan

The Commission participates in park planning, reviews operations of parks and facilities and advises the City Council on policies, parks, programs and facilities.

Owner: Perry Vetter

Initiative: 6

Initiative 1.5.1

Jan 01, 2025 - Dec 31, 2026 On Track Progress 75%

Review and Comment on Braemar Arena Implementation

In support of the Braemar Park master plan implementation efforts for Braemar Arena assign members to the various stakeholder/focus group input opportunities as needs are identified to bring the community perspective to the process. Potential Areas:

- Infrastructure replacement
- Arena expansion

Owner: Perry Vetter

Council Charge 2: Review & Comment

Initiative Type

Project

Target Completion Date

Q4 - 2026

Leads

Kane (L), Wick, Hulbert, Spaulding, Syed (s)

Update provided by Perry Vetter on Mar 20, 2026 20:25:23

Initiative members and the entire commission reviewed and provided a recommendation on the Arena concept for renovation and expansion to the City Council. The City Council reviewed that plan and the recommendation in January 2026. As additional input opportunities arise staff will bring those items to the initiative group first and then the full commission.

Update provided by Perry Vetter on Mar 20, 2026 19:19:14

Update here.

Update provided by Perry Vetter on Nov 05, 2025 19:10:59

The initiative group received an update on the schematic design findings and presentation. Next steps are stakeholder engagement and design finalization.

Initiative 1.5.2

Jan 01, 2025 - Dec 31, 2026 On Track Progress 50%

Review and compare park shelter building amenities and function

The upcoming capital improvement program identifies several park shelter building replacements. Part 1: The commission will study and report on user experience enhancements, amenities and style of facility approaches that are successful in current Edina parks and surrounding communities to help guide future replacement projects. Part 2: The commission will evaluate Edina Parks that have and those that do not have park buildings and propose criteria for constructing or decommissioning at each site.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

Welsh (L), Wick, Garazatua, Spaulding, Syed (S)

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative commissioners and full commission have reviewed all baseline work for this initiative.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

Staff has presented the information to the commission and will review at the August meeting to accept the documents for future planning efforts.

Update provided by Perry Vetter on Apr 30, 2025 05:00:02

Update here.

Initiative 1.5.3

Jan 01, 2025 - Dec 31, 2026 Completed Progress 100%

Review 2016 Parks & Recreation Strategic Plan content, identify key study areas to include in upcoming 2026 update for topics, research and potential data collection.

The Parks and Recreation Department completes a strategic plan every 10 years prior to the development of the Comprehensive Guide Plan. The strategic plan informs the parks chapter of the comprehensive guide plan and is used as a pathway to prioritize and further develop the park system. This initiative will review the content of the 2016 plan, identify areas to add or modify for the upcoming work.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

Kane (L), Pfuhl, Welsh

Update provided by Perry Vetter on Mar 20, 2026 20:26:34

Initiative members presented to the Commission content identification for consideration. Staff will review that input and recommended areas at a future meeting.

Update provided by Perry Vetter on Mar 20, 2026 19:19:21

Update here.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative members and full commission have developed detailed framework for report.

Initiative 1.5.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 25%

Research and if feasible, develop action plan or further research of no more than two Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative.

The commission delivered a report on alternative funding methods that could be considered to supplement financial contributions to the park system. This initiative will revisit that report and do an in-depth analysis on no more than two methods to provide greater analysis for consideration by the City Council.

Owner: Perry Vetter

Council Charge 3: Review & Recommend

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

Pfuhl (L), Welsh, Hulbert

Initiative 1.5.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 50%

Review Climate Action Plan priorities and conduct research on external park agencies that are implementing projects that would be beneficial to the Edina Park system.

The commission will review the Climate Action Plan with the City's Sustainability Manager for actions related to the Park System. Commissioners will then research external park agencies that are implementing projects successfully to address items in the plan that are relevant for consideration and planning in Edina.

Owner: Perry Vetter

Council Charge 1: Study & Report

Initiative Type

On-going / Annual

Target Completion Date

Q4 - 2025

Leads

Wick (L), Welsh, Pfuhl, Bye, Eilertson (S)

Update provided by Perry Vetter on Mar 20, 2026 20:27:07

Initiative members will present to the commission at the April 2026 meeting.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative group to discuss at November meeting.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

Initiative members have finalized assignments for this topic to work further on the research.

Update provided by Perry Vetter on Mar 20, 2026 20:27:23

Initiative members will present to the commission at the June 2026 meeting.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Initiative group and full commission have discussed detailed analysis that will frame report.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

The City's Sustainability Manager has presented a background to the initiative work group and the commission is scheduled to discuss in August.

Initiative 1.5.6

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

City Code Update—Article III. Boards, Committees and Commissions, Division 7. Parks and Recreation Commission

In preparation for the comprehensive plan update, Administration will propose updates to city code.

Owner: Perry Vetter

Council Charge 2: Review & Comment

Initiative Type

Project

Target Completion Date

Q4 - 2025

Leads

All

Update provided by Perry Vetter on Nov 05, 2025 19:12:08

The commission reviewed and commented at the October meeting. Feedback was provided and incorporated into edits the Engagement Manager will provide to the City Council.

Update provided by Perry Vetter on Oct 03, 2025 05:00:01

Full commission review scheduled for October 14 regular meeting.

Update provided by Perry Vetter on Jul 03, 2025 05:00:01

No updates at this time.



Item Number: 9.1

Department: Parks & Recreation

Item Activity: Information

Prepared By: Perry Vetter, Parks & Recreation Director

Item Title: Upcoming Meetings & Events

Action Requested:

None, informational only.

Information/Background:

Item reports can be used in place of attaching a staff report.

Upcoming Meeting Dates

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, April 14	7:00 p.m.	Braemar Golf Course
Tuesday, May 12	7:00 p.m.	Braemar Golf Course
Tuesday, June 9	7:00 p.m.	Braemar Golf Course
Tuesday, July 14	NO MEETING	NO MEETING
MONDAY, August 10*	7:00 p.m.	Braemar Golf Course
Tuesday, September 8	7:00 p.m.	Braemar Golf Course
Tuesday, October 13	7:00 p.m.	Braemar Golf Course
MONDAY, November 9*	7:00 p.m.	Braemar Golf Course
Tuesday, December 8	7:00 p.m.	Braemar Golf Course

*Date adjustments

Supporting Documentation:

Documents marked with "Board Portal" do not meet [ADA Web Content Accessibility Guidelines \(URL\)](#) and are not included in the public packet. To request a board portal document, please [submit a data request \(URL\)](#).

None