



Parks & Recreation Commission Meeting Agenda

January 13, 2026, 7:00 PM

Braemar Golf Course, 6364 John Harris Dr.

1. Call to Order

Chair Pfuhl called the meeting to order at 7 p.m.

2. Roll Call

Answering roll call were Commissioners Bye, Garazatua, Hulbert, Spaulding, Welsh, Wick, Kane, Pfuhl and Student Commissioner Harrington

Student Commissioner Syed arrived at 7:02 p.m.

Staff Present: Staff Liaison Perry Vetter, Assistant Director Parks & Natural Resources Tom Swenson and Administrative Coordinator Janet Canton

Staff Liaison Vetter noted that Vice-Chair Kane is attending the meeting virtually in accordance with City Council's policy.

3. Approval of Meeting Agenda

Motion made by Spaulding to approve the meeting agenda. Motion seconded by Hulbert.

Roll call vote. Motion carried.

4. Approval of Meeting Minutes

4.1. Minutes: Parks & Recreation Commission Nov. 12, 2025

Motion made by Bye to approve the Jan. 13, 2026 minutes. Motion seconded by Wick.

Roll call vote. Motion carried.

5. Special Recognitions and Presentations

None

6. Community Comment

None

7. Reports/Recommendations

7.1. Initiative 1.5.1: Review and Comment on Braemar Arena Implementation

Staff Liaison Vetter gave a presentation on the preferred concept plan for Braemar Arena and asked the Commissioners to provide comments and feedback that will be shared with the City Council at their Jan. 20 City Council meeting. Commissioners asked questions and gave feedback.

7.2. 2026 Parks & Recreation Commission Work Plan

Initiative 1.5.1 – Review and comment on Braemar Arena Implementation. This initiative has already been discussed.

Initiative 1.5.2 – Review and compare park shelter building amenities and function. Staff Liaison Vetter informed the Commission that this initiative will potentially come back at the March Parks & Recreation Commission meeting.

Initiative 1.5.3 – Review 2026 Parks & Recreation Strategic Plan content, identify key study areas to include in the upcoming 2026 update for topics, research and potential data collection. This initiative has been completed.

Initiative 1.5.4 – Research and if feasible, develop an action plan or further research of no more than two

Alternative Funding Strategies (2023 Work Plan Item) to progress that initiative. Staff Liaison Vetter informed the Commission that this initiative will be presented at the February Parks & Recreation Commission meeting.

Initiative 1.5.5 – Review Climate Action Plan priorities and conduct research on external park agencies that are implementing projects that would be beneficial to the Edina Park system. Staff Liaison Vetter informed the Commission this initiative will be brought back to the February Parks & Recreation Commission meeting.

Initiative 1.5.6 - City Code Update – Article III. Boards, Committees and Commissions, Division 7. Parks & Recreation Commission. This initiative has been completed.

Staff Liaison Vetter informed the Commission that at the June Parks & Recreation Commission meeting they will start looking at the 2027/2028 Work Plan.

7.3. Update on Park Maintenance and Natural Resource activities

Assistant Director Swenson gave a presentation on park maintenance activities. Commissioners commented on the great job park maintenance does in the city.

8. Chair and Member Comments

No comments were given.

9. Staff Comments

9.1. Upcoming Meetings & Events

- Staff Liaison Vetter confirmed with the Commission that they do not have a meeting on July 9.
- Staff Liaison Vetter asked the commissioners if they have not yet already connected with MJ or gone to the Board Portal training to please do so. He pointed out with the new guidelines, everything that is put online needs to be ADA accessible.

10. Adjournment

Motion made by Hulbert to adjourn the Jan. 13, 2026 meeting at 8:50 p.m. Motion seconded by Garazatua. Roll call vote. Motion carried.